



## Amrutvahini College of Engineering, Sangamner

Dist.- Ahmednagar, 422605 (M.S.) India

Approved by AICTE, New Delhi, "A" Grade by Govt. of Maharashtra

Permanently Affiliated to Savitribai Phule Pune University, Pune

Four Times Accredited by NBA, New Delhi

"A+" Grade by NAAC, An ISO 9001:2015 TUV-SUD Certified

Ref./AE/IQAC / Action Taken Report /2024-25/31-6

### Internal Quality Assurance Cell (IQAC)

To,

Date: 21/08/2024.

The Principal,

AVCOE, Sangamner

**Subject: Regarding submission of Action Taken Report.**

Dear Sir,

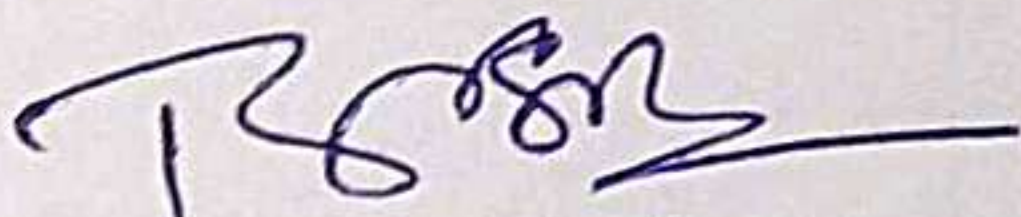
As per above cited subject, I am forwarding the report of action taken against the meetings held during the academic year (2024-2025). Acts were scrutinized as events or action initiated or completed or submitted to authority for further guidance through IQAC Director

Sr. No.	Particulars	Actions Initiated or Completed	Remark
1	To review the FE Admissions & starting of FE classes.	The Chair taken the review of last meeting & discussed about FE Admissions & starting of FE classes. The members present were agreed to complete within stipulated time. Resolution approved unanimously.	The Chair & IQAC Director guided for the preparation.
2	To discuss about academic planning of Semester-I.	The Chair taken the review of the progress of academic planning of Semester-I & suggested to emphasis on, to identify the gray areas & lacuna in the Teaching, Learning & students. Also, suggested the to make the plan for working on it. The members present were agreed to approve the same. Resolution approved unanimously.	The Chair & IQAC Coordinator instructed the members to plan & work accordingly.
3	To discuss & plan about the Alumni Meet "MILAP-2024"	The Chair informed all the members that, the Alumni Meet "MILAP-2024" is to be arranged by our Institute on 30 <sup>th</sup> & 31 <sup>st</sup> Aug. 2024. So, for the arrangement of the same, various committees should be formed & planning should be done accordingly. The members present were agreed to approve the same. Resolution approved unanimously.	The Chair & IQAC Coordinator instructed the members to plan & work accordingly.



4	Review of Training and Placement Cell	The Chair taken the review of Training and Placement Cell & suggested to arrange the meeting in every month to evaluate the progress of the same. The Chair also directed that, it should be result oriented as per action plan & with corrective action plan designed for six months for Training & Placements of students. The members present were agreed to approve the same. Resolution approved unanimously.	Follow-up taken and coordinators instructed to work accordingly.
5	To discuss about ISO Audit	The Chair asked all the members to emphasize on distributed work for the effectiveness of ISO Audit. So, each dept. and departmental ISO Coordinator should know each & every point to be considered for ISO Audit. Dr. B.S. Borkar, the IQAC Director also suggested to to identify & explore best practices in Teaching & Learning. The members present were agreed to approve the same. Resolution approved unanimously.	Concerned coordinators instructed to work accordingly.
6	To discuss about Mock In-Sem. Examination & Syllabus Coverage.	The Chair taken the review of Mock In-Sem. Result & syllabus coverage. The Chair suggested completing the syllabus within time for the Mock In-Sem. Exam. Also, given suggestion to identify slow, fast learners and make the special preparation for such learners. All individual members discussed regarding the same & agreed to do the same.	Concerned coordinators are instructed to work accordingly.

Thanking You,

  
Dr. B.S. Borkar  
**Director, IQAC**